

**DEVON & SOMERSET FIRE & RESCUE AUTHORITY  
CALENDAR OF MEETINGS 2009/10**

**NOTES**

1. All meetings will be held at Devon & Somerset Fire & Rescue Service Headquarters unless otherwise indicated.
2. Consideration has been given to constituent authority calendars of meetings (as available) to seek to avoid potential clashes.
3. Each cycle features at least one full Authority workshop intended to promote greater Member engagement with the work of the Authority. Each workshop has, wherever practicable, been aligned to either a full Authority or Committee meeting in an effort to make best use of Members' available time.
4. Workshops before the February 2010 full Authority meeting are each likely to feature some issues relating to the setting of the 2010/11 budget. The programme for subsequent workshops will be determined nearer the time. Members are invited to suggest matters that they would like raised at each Workshop.
5. Further, Committee-specific, Workshops may be arranged to take place on the conclusion of each Committee meeting. Once appointed, Members of each Committee are invited to consider this and suggest items that they would wish raised.
6. Known dates of outside body meetings have been included (shown in italics) in the Calendar. These will only affect those Members appointed to those outside bodies.
7. Subject to any amendments that may be made at the Annual Meeting, Members are asked to note in their diaries all dates relevant to them.

MEETING	TIME AND DATE OF MEETING
<b>CYCLE 1</b>	
<b>July 2009</b>	
Induction Session – Visit to Regional Control Centre (RCC)	10.30hours, Monday 27 July 2009 at RCC (departing SHQ 09.30hours).
Standards Committee	14.15hours, Wednesday 29 July 2009
Induction Session – Resourcing the Service	10.00hours, Friday 31 July 2009
Capital Programme Working Party (CPWP)	15.00hours, Friday 31 July 2009
<b>August 2009</b>	
<b>RECESS MONTH – NO MEETINGS</b>	
<b>September 2009</b>	
Workshop (all Authority Members) – 2010/11 Corporate Plan and Budget	10.00hours, Friday 4 September 2009
<i>LGA Rural Commission</i>	<i>Tuesday 8 September 2009, Cambridge</i>
<i>LGA Rural Commission Conference</i>	<i>Wednesday 9 September 2009, Cambridge</i>
Resources Committee (RC)	10.00hours, Monday 14 September 2009
Workshop (all Authority Members) – 2010/11 Corporate Plan and Budget follow up session (if required)	11.30hours Monday 14 September (OR on conclusion of Resources Committee meeting [whichever is later])

<b>MEETING</b>	<b>TIME AND DATE OF MEETING</b>
Audit & Performance Review Committee (APRC)	10.00hours, Wednesday 16 September 2009
<b>DEVON &amp; SOMERSET FIRE &amp; RESCUE AUTHORITY</b>	10.00hours, Monday 28 September 2009
<b>September 2009 (Cont/...)</b>	
<i>South West Regional Management Board</i>	<i>11.00hours, Wednesday 30 September 2009</i>
<b>CYCLE 2</b>	
<b>October 2009</b>	
<i>LGA Fire Services Forum</i>	<i>Friday 16 October 2009 Local Government House, London</i>
Community Safety & Corporate Planning Committee (CSCPC)	14.15hours, Monday 19 October 2009
Workshop (all Authority Members) – 2010/11 budget issues	10.00hours, Tuesday 27 October 2009
Human Resources Management & Development Committee (HRMDC)	14.15hours, Tuesday 27 October 2009
<i>LGA Urban Commission</i>	<i>Wednesday 28 October 2009 Local Government House, London</i>
<b>November 2009</b>	
Standards Committee	10.00hours, Tuesday 3 November 2009
Capital Programme Working Party	10.00hours, Thursday 5 November 2009
<i>South West Regional Management Board</i>	<i>11.00hours, Monday 9 November 2009</i>
Resources Committee	10.00hours, Monday 16 November 2009
Audit & Performance Review Committee	10.00hours, Thursday 26 November 2009
Workshop (all Authority Members) – 2010/11 budget issues	11.30hours Thursday 26 November 2009 (OR on conclusion of APRC meeting [whichever is later])
<b>December 2009</b>	
<b>DEVON &amp; SOMERSET FIRE &amp; RESCUE AUTHORITY</b>	10.00hours, Monday 14 December 2009
Workshop (all Authority Members) – 2010/11 budget issues	Monday 14 December 2009 (on conclusion of full Authority meeting)
<b>CYCLE 3</b>	
<b>January 2010</b>	
Human Resources Management & Development Committee	10.00hours, Thursday 14 January 2010
Workshop (all Authority Members) – 2010/11 budget issues	11.30hours Thursday 14 January 2010 (OR on conclusion of HRMDC meeting [whichever is later])
<i>South West Regional Management Board</i>	<i>11.00hours, Thursday 28 January 2010</i>
Community Safety & Corporate Planning Committee	10.00hours, Friday 29 January 2010

<b>MEETING</b>	<b>TIME AND DATE OF MEETING</b>
<b>February 2010</b>	
Resources Committee (Budget)	14.15hours, Monday 8 February 2010
Audit & Performance Review Committee	10.00hours, Monday 15 February 2010
<b>DEVON &amp; SOMERSET FIRE &amp; RESCUE AUTHORITY (BUDGET)</b>	10.00hours, Friday 19 February 2010
Workshop (all Authority Members)	Friday 19 February 2010 (on conclusion of full Authority meeting)
<b>CYCLE 4</b>	
<b>March 2010</b>	
Standards Committee	14.15hours, Wednesday 3 March 2010
Capital Programme Working Party	10.00hours, Wednesday 17 March 2010
<i>South West Regional Management Board</i>	<i>11.00hours, Monday 22 March 2010</i>
Community Safety & Corporate Planning Committee	10.00hours, Thursday 25 March 2010
Workshop (all Authority Members)	11.30hours Thursday 25 March 2010 (OR on conclusion of CSCPC meeting [whichever is later])
<b>April 2010</b>	
Human Resources Management & Development Committee	10.00hours, Wednesday 14 April 2010
Resources Committee	10.00hours, Thursday 29 April 2010
Workshop (all Authority Members)	11.30hours Thursday 29 April 2010 (OR on conclusion of Resources Committee meeting [whichever is later])
<b>May 2009</b>	
Audit & Performance Review Committee	10.00hours, Thursday 13 May 2010
<b>DEVON &amp; SOMERSET FIRE &amp; RESCUE AUTHORITY ANNUAL AND ORDINARY MEETINGS</b>	14.15hours, Friday 28 May 2010
<b>June 2009</b>	
<i>South West Regional Management Board</i>	<i>11.00hours, Tuesday 22 June 2010</i>